

MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Charlotte J. Warren
President

SUBJECT: Position Vacancies and Hires

DATE: September 25, 2024

POSITION VACANCIES

Classified

Building Custodian – 3 (FT)
Donor Relations Coordinator (FT)
Facilities Office Coordinator (FT)
General Maintenance Technician, LLCC-Litchfield (FT)
IT Support Specialist I – 3 (FT)
Program Assistant, Adult Ed & Literacy (FT)
Program Assistant, Aviation (FT)

Professional

Career Coach (FT)
Career Coach & Internship Coordinator (FT)
Instructional Designer (FT)
Network Administrator (FT)
Student Success Coach I (FT)
Truck Driver Training Specialist (FT)

Administrator

Associate Vice President, Finance (FT)
Director, Athletics (FT)
Director, Continuing Ed & Business Solutions (FT)
iiNEW HII

Full-time Faculty

Instructor, Construction Technologies

NEW HIRES

Jay Denton	Building Custodian	08/28/2024
Tim Pierson	Truck Driver Training Specialist	09/09/2024
Marina Wirsing	Career Coach	09/20/2024

INTERIM ASSIGNMENTS

Steve Torricelli, Assistant Director-Athletics, will take on additional responsibilities of the vacant Director, Athletics position. This assignment will be effective September 1, 2024 and continue until the position is filled. This assignment comes with a 10% of base pay stipend.